



Volunteer Application

MOSAic KIDS MINISTRY Team APPLICATION

Confidential

Name: _____ Date: _____
LAST FIRST MIDDLE

Maiden Name: _____ (if applicable)

Present Address: _____

City: _____ State: _____ Zip Code: _____

Length of Time at this Address: _____ months / _____ years

IMPORTANT: If less than 10 years provide former addresses on back of this form.

Home Phone: (_____) _____ Work Phone: (_____) _____

Cell Phone: (_____) _____ Email Address: _____

SEX: M F Date of Birth: _____ Place of Birth: _____
Month Day Year City & State Country if Not USA

Preferred time to serve: **9:15 a.m.** **11:00 a.m** **5:15 p.m** **No preference**

Preferred Classroom: **Infant** **Toddler** **2-year-olds** **3-year-olds** **4 years-K**
1st&2nd grade **3rd&4th grade** **5th&6th grade** **Greeter** **Check in Center**

No preference

Would you like to be called to provide paid childcare at events?

Yes No

Background Disclosure

Have you ever been convicted of a criminal offense (felony or misdemeanor, except for minor traffic violations)?* Yes No

Have you ever been arrested for or charged with a sexual offense, offense relating to children, or crime of violence (that is not covered in the question above)?* Yes No

Have you ever been reported to a social services agency, law enforcement authority, child abuse registry, or similar organization regarding abuse or misconduct involving children or adults?*

Yes No

Church History and Prior Work With Kids

List other churches you have attended regularly during the past five years:

Church Name	Address	Dates Attended

List all previous experience with children, both church and non-church work, volunteer or paid:

Church/Organization	Address	Type of Work	Dates Served

List any gifts, calling, training, experience, education, or other factors that have prepared you for working with children:

Write a paragraph that summarizes how you accepted Christ as your Savior. What helped you decide to yield your life to God? What caused you to believe that Jesus redeems you of your sin, so that you can spend an eternity of *full* living in God's presence? (Use an additional sheet of paper if necessary.)

References:

TWO Work and/or Ministry References

Name: _____ **Relationship:** _____

Mailing Address: _____

E-mail: _____

Name: _____ **Relationship:** _____

Mailing Address: _____

E-mail: _____

ONE Personal Reference (Not a relative)

Name: _____ **Relationship:** _____

Mailing Address: _____

E-mail: _____

THE INFORMATION CONTAINED IN THIS APPLICATION IS CORRECT TO THE BEST OF MY KNOWLEDGE. I AUTHORIZE ANY REFERENCES OR CHURCHES LISTED IN THIS APPLICATION TO GIVE YOU ANY INFORMATION (INCLUDING OPINIONS) THAT THEY MAY HAVE REGARDING MY CHARACTER AND FITNESS FOR CHILDREN OR YOUTH WORK. IN CONSIDERATION OF THE RECEIPT AND EVALUATION OF THIS APPLICATION BY MOSIAC. I HEREBY RELEASE ANY INDIVIDUAL, CHURCH, YOUTH ORGANIZATION, CHARITY, EMPLOYER, REFERENCE OR ANY OTHER PERSON OR ORGANIZATION, INCLUDING RECORD CUSTODIANS, BOTH COLLECTIVELY AND INDIVIDUALLY, FROM ANY AND ALL LIABILITY FOR DAMAGES OF WHATEVER KIND OR NATURE WHICH MAY AT ANY TIME RESULT TO ME, MY HEIRS, OR FAMILY, ON ACCOUNT OF COMPLIANCE OR ANY ATTEMPT TO COMPLY, WITH THIS AUTHORIZATION. I WAIVE ANY RIGHT THAT I MAY HAVE TO INSPECT ANY INFORMATION PROVIDED ABOUT ME BY ANY PERSON OR ORGANIZATION IDENTIFIED BY ME IN THIS APPLICATION.

I HEREBY GIVE MY PERMISSION FOR MOSAIC TO OBTAIN INFORMATION RELATING TO MY CRIMINAL HISTORY RECORD THROUGH CRIMINAL INFORMATION SERVICES INCORPORATED. THE CRIMINAL HISTORY RECORD, AS RECEIVED FROM THE REPORTING AGENCY, MAY INCLUDE ARREST AND CONVICTION DATA AS WELL AS PLEA BARGAINS AND DEFERRED ADJUDICATIONS. I UNDERSTAND THAT THIS INFORMATION WILL BE USED, IN PART, TO DETERMINE MY ELIGIBILITY FOR A VOLUNTEER POSITION WITH THIS ORGANIZATION. ** I ALSO UNDERSTAND AS LONG AS I REMAIN A VOLUNTEER HERE, THE CRIMINAL HISTORY RECORDS CHECK MAY BE REPEATED AT ANY TIME. I UNDERSTAND THAT I WILL HAVE AN OPPORTUNITY TO REVIEW THE CRIMINAL HISTORY, AND A PROCEDURE IS AVAILABLE FOR CLARIFICATION IF I DISPUTE THE RECORD AS RECEIVED.

I, THE UNDERSIGNED, DO, FOR MYSELF, MY HEIRS, EXECUTORS AND ADMINISTRATORS, HEREBY REMIS, RELEASE AND FOREVER DISCHARGE AND AGREE TO INDEMNIFY THE CRIMINAL INFORMATION SERVICES INCORPORATED, THEIR OFFICERS, DIRECTORS, EMPLOYEES AND AGENTS HARMLESS FROM AND AGAINST ANY AND ALL COUSES OF ACTUIONS, SUITS, LIABILITIES, COSTS, DEBTS AND SUMS OF MONEY CLAIMS AND EMANDS WHATSOEVER, AND ANY AND ALL RELATED ATTORNEYS' FEES, COURT COSTS, AND OTHER EXPENSES RESULTING FROM THE INVESTIGATION OF MY BACKGROUND IN CONNECTIONS WITH MY APLICATION TO BECOME A VOLUNTEER/STAFF MEMBER.

SHOULD MY APPLICATION BE ACCEPTED, I AGREE TO BE BOUND BY THE BYLAWS AND POLICIES OF MOSAIC AND TO REFRAIN FROM UNSCRIPTURAL CONDUCT IN THE PERFORMANCE OF MY SERVICES ON BEHALF OF THE CHURCH.

I FURTHER STATE THAT I HAVE CAREFULLY READ THE FOREGOING RELEASE, "VOLUNTEER CODE OF ETHICS", AND "BEHAVIOR GIDELINES", AND KNOW AND FULLY AGREE TO THE CONDITIONS AND CONTENTS THEREOF, AND I SIGN THIS RELEASE AS MY OWN FREE ACT. THIS IS A LEGALLY BINDING AGREEMENT WHICH I HAVE READ AND UNDERSTAND.

Applicant's Signature: _____ Date: _____

Please Print Name

Please list maiden name or any other names used.

** If you answered yes to any of these questions, please attach a statement or explanation including nature of offense and outcome. This information will be kept confidential to the extent allowed by law.*

*** Criminal record will be received and reviewed by a member of the church staff and only those offenses that would endanger the welfare of children will be used to determine the eligibility of serving as a volunteer.*

Please return your completed application in one of the following ways:

1. Mail it into the church office at PO Box 13128 Portland, OR. 97213-0128.
2. Hand it into the Team Leader that is over your desired classroom or area of ministry.
3. Turn it into the Mosaic Kids' Pastor.

MOSAIC CHURCH

CODE OF ETHICS

1. Teachers shall adhere to Behavior Guidelines (below).
2. Teachers shall not abuse children including:
 - a. Physical abuse – strike, spank, shake, slap
 - b. Verbal abuse – humiliate, degrade, threaten
 - c. Sexual abuse – including inappropriate touching and exposure
3. Teachers must adhere to the following conditions regarding children's personal hygiene:
 - a. At no time should a teacher and child be alone in a bathroom with the door closed.
 - b. Teachers should only change diapers in the presence of another adult.

BEHAVIOR GUIDELINES

In order to insure that each child receives the full benefit of our program, we desire that each one begin to learn the value of being attentive to God's Word:

Prov. 16:20 – Whoever gives heed to instruction prospers, and blessed is he who trusts in the Lord.

Heb. 2:1 – We must pay more careful attention, therefore, to what we have heard, so that we do not drift away.

Prov. 3:1 – My son, do not forget my teaching, but keep my commandments in your heart.

Prov. 3:7 – Do not be wise in your own eyes; fear the Lord and shun evil.

The following are our classroom guidelines to aid this process for each child:

1. Listen quietly when others are speaking.
2. Follow leader's directions the first time they are given.
3. Respect others' property.
4. Keep hands, feet and objects to yourself.
5. Speak politely to others.

If these guidelines are not followed, there are "Time Out" procedures as follows:

1. One Warning is given specifying exactly which rule was broken and in what way.
2. If the behavior continues, there will be a 3-minute time out, on a chair in the same room, but set aside from the group.
3. A second offense of any kind means a 5-minute time out for ages 7 and under and a 10-minute time out for ages 8 and up.
4. A third offense means time out for the rest of the time and parents will be talked to.
5. Failure to comply means parents will be contacted immediately and will be asked to remove child from the play area.
6. In case of #5 the child will not be allowed to return to the play area for two Sundays.

Children who follow the guidelines will be rewarded with:

1. Verbal praise
2. Stickers or other items
3. Special privileges (helper to teacher, etc.)

ABUSE PREVENTION POLICY

1. Adults who have been convicted of either sexual or physical abuse of a child should not volunteer service in any church sponsored activity or program for children under eighteen years of age.
2. Adult survivors of childhood sexual abuse need the love and acceptance of the church family. Individuals who have such a history should discuss their desire to work with children under eighteen years of age with the Mosaic Kid's Director prior to engaging in any volunteer service.
3. All adult volunteers working with children under eighteen are required to be active members of Mosaic for a minimum of three months. The Mosaic Kids' Director must review any exception.
4. Two adults should be in the room at all times.
5. Adult volunteers should immediately report to their supervisor any behaviors that seem abusive or inappropriate.

*** Please remove this page and keep for your records. ***